

STATE OF MONTANA		Revised 6/12/17			
Community Services Block Grant Work Plan for the Years 2018 & 2019					
Organization Name & Address		Phone Number		Contact Person	
District 6 Human Resource Development Council 300 1st Avenue N., Suite 203 Lewistown, Montana 59457		406-535-7488		Barb Gilskey	
Initiatives	Projected Outcome	NPI	NPI Description	Measurement	Actual Outcome
<i>Identify the activity and briefly describe how it will be accomplished. Be sure to provide the # of clients served or the units offered.</i>	<i># and % of clients/units to achieve each outcome.</i>	<i>National Performance Indicator</i>	<i>National Performance Indicator</i>	<i>Identify how we are measuring success.</i>	<i>Describe the actual outcome achieved.</i>
<b>Goal 1: LOW-INCOME PEOPLE BECOME MORE SELF-SUFFICIENT.</b>					
<p><b>Key Needs Assessment Findings:</b> Unemployment is low in central Montana, however under-employment is an issue and it is difficult for many to achieve a living wage or to advance into positions with higher wages. The average median income for all six counties is \$33,599.33 resulting in 21.1% of the children living in poverty. 16.1% of people all ages live in poverty. The rate of people in the six counties who do not have a high school diploma or its equivalent is 11.98%. 35.73% have only a high school diploma and no post-secondary education. 10% of the adults in the service area have low literacy skills. The living wage for a family of four in central Montana is \$16.15 per hour. Families can use supportive services to assist with housing, utility bills, nutritious foods in order to become more self-sufficient and independent and to lead to first-time employment or improved employment opportunities and therefore, higher wages or benefits.</p>					
Unemployed and underemployed individuals can come to District 6 HRDC in order to access services which will lead to obtaining a job. Core services, including job counseling, interest surveys, how to apply & interview for a job are provided to everyone. Participants without experience may be placed into work experience sites in order to gain basic job skills. The Employment and Training program specifically works with individuals of low income to provide the resources necessary to assist participants to gain employment. (WIOA Adult, WIOA Youth, Pathways, Youth Probation, State Displaced Homemaker, Vocational Rehabilitation, Pathways)	70 / 100 or 70% of the applicants who apply for employment and training in order to obtain a job will receive services and get a job	1.1.A	Unemployed and obtained a job	A5,QW,PK,PW,ZJ,WV,VP,WW,ZW,QJ,QG,T6,ZL,VW,7P, 70	47/70 67.14%
Participants who obtain a job can continue to work with case managers in order to problem solve and avoid situations which will sabotage job retention. (WIOA Adult, WIOA Youth, State Displaced Homemaker, Pathways, Vocational Rehabilitation)	14 / 70 or 20% of the participants who get a job will keep their job for more than 90 days	1.1.B	Employed and maintained a job for at least 90 days	CDS PA,PQ,Z6,6W,V0 (Zero)	14/14 100%

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Employed participants who are low income can achieve increased economic security by an increase in wages and/or benefits. District 6 HRDC works closely with partner employers in order to stress the importance of improving the local economy for all. (WIOA Adult, WIOA Youth, State Displaced Homemaker, Vocational Rehabilitation and Pathways)	25 / 75 or 33% of the participants in the programs will obtain an increase in wages and/ or benefits	1.1.C	Employed and obtained an increase in employment income and/or benefits	CDS PO, Z4, P3, W5, V1,	24/75 32%
The program works with individuals to assist them to reach a living wage in order to achieve self-sufficiency. This may include obtaining a High School Equivalency or post-secondary education to increase employment opportunities. The organization provides case management and supportive services in order to help the participant overcome barriers to achieving a living wage. A living wage is the wage when a household or individual is no longer receiving low income assistance or never received low income assistance and are able to support themselves or household. (WIOA-Adult, WIOA-Youth, State Displaced Homemaker Pathways)	25 / 75 or 33% of participants who enroll and obtain a job will receive a living wage	1.1.D	Achieved living wage employment and / or benefits	CDS PP, Z5, W7, P5, V2	24/75 32%
Participants without experience or job readiness skills can come to the organization for case management and supportive services in order to reduce barriers to employment by gaining or retaining skills and competencies, including but not limited to, job work ethics, work attitudes, work readiness, filling out applications, interview skills, or obtaining a commercial license, or any type of certificate which may lead to employment and may be obtained in six months or less. (WIOA Adult, WIOA Youth, Pathways, and State Displaced Homemaker, Vocational Rehabilitation, Youth Probation, TANF Summer Youth)	90 / 100 or 90% of participants will obtain the skills or short term certificate training in order to obtain a job	1.2.A	Obtained skills, competencies required for employment	CDS 2Y, WL, P8, AB, W8, ZY, VQ, 3Z, ZW, QG, ZL, QW, WW, PW, QJ, TF, T6,VJ,7F,7P,VW,QV, Q2,Q8,T8,ZT,Z3	88/100 88%

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Individuals without a high school diploma or High School Equivalency(HSE) can come to the organization in order to receive case management and supportive services to assist in enrolling in and successfully completing an HSE certificate or diploma, thus reducing this barrier to employment. (WIOA Adult, WIOA Youth, State Displaced Homemaker, Pathways, Youth Probation)	4 / 4 or 100% of the applicants will complete the high school equivalency program or obtain a high school diploma	1.2.B	Completed high school/HSE and received certificate or diploma	CDS C9, PE, ZP, WG,	4/4 100%
Participants can come to the organization to receive case management and supportive services to enroll in and successfully complete a 2-4 year post-secondary degree or obtain a certificate or credential in another field of training. This will remove a barrier to employment and enable individuals to obtain professional employment, higher wages and increased family stability. (WIOA Adult, WIOA Youth, State Displaced Homemaker, Pathways, Vocational Rehabilitation,	For projected outcome, 4 out of 4 will complete this post-secondary training	1.2.C	Completed post-secondary education program and obtained certificate or diploma	CDS PI, ZQ, W6, QZ, VG	4/4 100%
Access to transportation can be a barrier to employment and individuals may come to the organization for case management and supportive services to assist in obtaining access to transportation, including but not limited to getting a drivers license, receiving gasoline to get to a job site or job testing site, receiving short-term liability insurance, car repairs or shuttle pass tickets. (WIOA Adult, WIOA Youth, Pathways, State Displaced Homemaker, TANF Summer Youth)	15 / 15 participants will request and receive the supportive service for transportation 100%	1.2.F	Obtained access to reliable transportation and/or drivers license	CDS Q7, QQ, ZB, W1, TA	30/30 100%

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Medical issues can be a barrier to employment. The organization offers case management and supportive services in order to assist participants to obtain health care services required for a job, including but not limited to doctor fees, immunizations and tests required for employment. (WIOA Adult, WIOA Youth, State Displaced Homemaker, TANF Summer Youth)	1/1 participants will request and receive the supportive service of health care 100%	1.2.G	Obtained health care services for themselves	CDS QH, PZ, ZX, T9	0/0%
Inadequate housing can be a barrier to employment. The organization offers case management and supportive services which assist participants to obtain or maintain safe and affordable housing in order to work, including but not limited to rent payments, utility payments, emergency shelter (motel) payments. We anticipate being able to assist all participants (individuals) enrolled in the programs with this supportive service. (WIOA Adult, WIOA Youth, Pathways, State Displaced Homemaker, TANF Summer Youth)	10 / 10 participants will request and receive the supportive service of housing 100%	1.2.H	Obtained and / or maintained safe and affordable housing	CDS WA, ZH, PY, P6,TB	10/10 100%
Being homeless or the risk of being homeless can be a barrier to employment. The organization offers case management and supportive services which assist participants to obtain or maintain safe and affordable housing in order to work, including but not limited to rent payments and overdue rent. The program has very strict eligibility requirements and limited funding. (Emergency Solutions Grant)	77/95 83% working-aged household members will obtain or maintain stable housing through the Section 8 Housing Choice Voucher program.	1.2.H	Obtained and / or maintained safe and affordable housing	CDS G1, GE, GH	30/30 100%

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Being homeless or the risk of being homeless can be a barrier to employment. The organization offers housing assistance to employment. The organization offers housing assistance through the Section 8 Housing Choice Voucher Program. A case manager processes application, determines eligibility and works with participants to achieve housing stability. (S8)	45 / 45 (100) working-aged household members will obtain or maintain stable housing through the Section 8 Housing Choice Voucher program	1.2.H	Obtained and / or maintained safe and affordable housing	HAPPY, internal spreadsheet	30/30 100%
Receiving food assistance can remove a barrier to employment for working-aged individuals who qualify. The organization will provide nutritionally appropriate food through the WIC program in Fergus, Golden Valley, Judith Basin, Petroleum and Wheatland counties. All qualified households will be served. (WIC)	300 / 318 (94%) of working aged household members will obtain food assistance	1.2.I	Obtained food assistance	CDS MN	313/319 98%
To remove a barrier to employment, the organization processes applications and determines eligibility for people who are able to work and request non-emergency LIEAP energy assistance. (LIEAP)	300/350 or 86% of working-aged household members will receive non-emergency LIEAP energy assistance, thus removing this barrier to employment	1.2.J	Obtained non-emergency LIEAP energy assistance	CDS LR, LV, LA and filter	233/253 92%
In support of employment, the organization offers weatherization services to individuals of who qualify for LIEAP and/or for Weatherization services with the highest priority going to those with the highest energy burden. The state contracts with this organization to weatherize 31 homes. Some homes cannot be weatherized due to environmental or other concerns. Of the 27 homes which will be weatherized, 18 will include working-aged household members. (Weatherization)	18/31 (58%) will receive weatherization services	1.2.K	Obtained non-emergency Wx energy assistance	CDS IW	27/27 100%

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In support of employment, individuals and families may qualify for utility assistance through the Fergus Electric Universal Service Benefit grant program. The USB provides a \$350.00 grant to these households. The organization processes applications and determines eligibility for people who are able to work who request this assistance. Applications are only sent to those who will qualify. (USB)	30 / 35 individuals or 86% will qualify for and receive non-emergency energy assistance	1.2.L	Obtained other non-emergency energy assistance (state, local, private energy programs)	CDS L4 , L1, LI and filter for FE USB	27/27 100%
In support of employment, the organization offers classes on budgeting, saving, and eliminating frivolous expenditures. Participants are referred and encouraged to attend from all the organization programs. Attendance is not compulsory, however the classes have been successful and the size allows more individualized attention. The organization offer the classes daily and throughout the 6 counties. Participants are only counted up through September of each year as this activity requires that the budget be maintained for 90 days	15 / 20 or 75% of the participants who attend the budget classes will keep their budget for at least 90 days	1.3 D Utilization	Number and percent of participants demonstrating ability to complete and maintain a budget for over 90 days.	CDS 1B, 1C	14/19 73%

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<b>Goal 2: THE CONDITIONS IN WHICH LOW-INCOME PEOPLE LIVE ARE IMPROVED.</b>					
<b>Key Needs Assessment Findings:</b> The living wage for one person in central Montana is \$8.15 to 9\$9.25 or higher. The minimum wage in Montana is now \$8.15/hour. For a single parent with two children, the living wage is \$8.50 hour or higher while a family of four needs \$16.15/hour. Post-secondary training is critical in order to give young adults the skills to advance to better paying jobs. Social service agencies, public, private, and faith-based work together to offer services without duplicating those services. The governing tripartite Board of Directors represents each of the six counties and the members are actively involved in advocating and decision-making.					
The organization has a weatherization program and contracts with the state to weatherize homes which qualify for LIEAP and are on the priority list. The state will probably contract for 27 homes to be weatherized in 2017. The one project will result in 27 homes being weatherized.	1 project, 27 homes will be weatherized through the program	2.1.D	Safe and affordable housing units in the community are preserved or improved through weatherization	CDS IW	One Project 27 Homes
The organization will mobilize existing and new members for a board to determine eligibility and benefit amounts for assistance requests from Energy Share. 7 community members will review requests for emergency assistance and decide benefit amounts from Energy Share. (community) (ES)	7 community members will sit on the advisory board for Energy Share	2.3.A community	Number of community members mobilized by Community Action that participate in community revitalization and anti-poverty initiatives	Roster & sign in sheets	7
The organization sponsors and manages an emergency services program which can help those with unforeseen emergencies who are not able to receive services in other programs. These might be people who are recently unemployed or injured who are waiting for applications to be processed. The Clearinghouse Connections board raises funds and makes decisions about eligibility. The Board is staffed by representatives from churches, Salvation Army, Head Start, Office of Public Assistance, and the Health District. (community) (Clearinghouse)	8 community members will sit on the advisory board for Clearinghouse Connections	2.3.A community	Number of community members mobilized by Community Action that participate in community revitalization and anti-poverty initiatives	roster & sign in sheets	41

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The organization is supported by an actively engaged Board of 18 people. This is accomplished through a minimum of bimonthly board meetings with frequent information updates. The purpose of the board is to provide sound governance and good management practices. The members of the Board number 3 from each of the six counties served. From each county there will be one representative of the low income sector, one representative of the public sector and one representative of the private sector. (community)	18 community members will sit on the governing Board of Directors for District 6 HRDC	2.3.A community	Number of community members mobilized by Community Action that participate in community revitalization and anti-poverty initiatives	roster & sign in sheets	18
Community members volunteer to the organization in a variety of ways. Some sit on the governing board. Others participate in advisory boards, including the Clearinghouse Connections advisory, the Energy Share board, the Housing advisory. Some volunteer when weatherization is done in the home.	100 volunteer hours will be donated to the organization	2.3.B community	Number of volunteer hours donated to the agency	agendas, rosters, & sign in sheets	382



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<b>Goal 3: LOW-INCOME PEOPLE OWN A STAKE IN THEIR COMMUNITY.</b>					
<b>Key Needs Assessment Findings:</b> In addition to the tripartite Board of Directors, this organization sponsors the Montana Department of Commerce miniboard for the Housing Voucher Program and asks for volunteer assistance when we are weatherizing homes. Representatives of the low income community and recipients of services are invited and encouraged to engage in the organization's activities. The Board representatives of the low-income community are very active and have excellent attendance in governing meetings. Annually a sample of customers of District 6 HRDC are sent a satisfaction survey. 86 surveys were sent in and thirty were returned. Nineteen respondents said that their treatment was excellent, nine said it was good. Twenty-six felt the services had a positive impact and twenty that the referrals were appropriate. Twenty-six said that the timeliness of the response or service was either excellent or good. Twenty-two said it improved financial stability. Twenty-six reported overall satisfaction as being either excellent or good.					
The organization is supported by representatives of the low income communities on the governing Board. Six members (one from each county) volunteer their time in order to advocate for and speak from the population served by HRDC 6. Board membership is monitored so that one third of the positions are filled by representatives of the low income community. (community)	at least 36 volunteer hours will be donated to this Community Action organization by representatives of the low income community	3.1 community	Total number of volunteer hours donated by low income individuals to Community Action	roster & sign-in sheets	350
The organization will monitor Board membership to assure that one-third of the membership is filled by representatives for the low-income community. Representatives from the low income community will have a voice in the organization's governance in order to support their having a stake in our community. (community)	6 members elected by the low income community will represent that community on the organization board in a formal governing capacity	3.2.A community	Number of low-income people participating in formal community organizations, government, boards or councils that provide input to decision-making and policy-setting through Community Action efforts	roster & sign-in sheets	7

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<b>Goal 4: PARTNERSHIPS AMONG SUPPORTERS AND PROVIDERS OF SERVICE TO LOW-INCOME PEOPLE ARE ACHIEVED.</b>					
Staff from District 6 HRDC also sit on advisory boards of numerous governmental, educational, non-profit, housing, collaborative and health organizations in order to support community revitalization. District 6 HRDC sponsors and hosts bi-monthly meetings (six per year) of Human Services Coalition. These meetings bring together representatives from social service agencies for all counties. Representatives from public, private and faith-based groups attend and network to share information and news. This allows people who are new to the area to meet their colleagues and find out the types of services which can be accessed for their clientele. This also prevents duplication of services in this small and rural, but large geographic area. District 6 HRDC also sponsors advisory committees for various programs and the staff of District 6 HRDC sit on the advisory boards for fourteen advisory committees and boards for organizations with similar missions.					
The staff of District 6 HRDC works to expand partnerships through representing the organization on community advisory boards or agencies and groups seeking to expand resources and services to people of low income. The groups may include those which are public, private, non-profit, educational, or faith-based. The employees of District 6 HRDC will represent the organization on a variety of advisory and other boards in the community in order to facilitate the mission of the organization. (agency)	Staff will represent the agency on 14+ community advisory boards and will maintain relationships with 100+ public and private organizations.	4.1 agency	The number of organizations, both public and private, that Community Action actively works with to expand resources and opportunities in order to achieve family and community outcomes	List of Board representation, Human Resource Coalition list, Appointment books	146
District 6 HRDC will sponsor and host meetings of the Human Services Coalition, bringing together representatives from nonprofit, governmental, religious and educational organizations in order to network and share information. (agency)	12 meetings will be held annually in Fergus County and Musselshell County (6 in each county)	4.1 agency	The number of organizations, both public and private, that Community Action actively works with to expand resources and opportunities in order to achieve family and community outcomes	Calendar of meetings, sign-in sheets	6

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<b>Goal 5: AGENCIES INCREASE THEIR CAPACITY TO ACHIEVE RESULTS.</b>					
<b>Key Needs Assessment Findings:</b> The thirteen employees of District 6 HRDC attended 976 hours of professional development in calendar year 2016, including but not limited to, training in specific program areas, case management, customer service, safety, computer software, compliance and accountability, Results-Oriented Management and Accountability, confidentiality, federal and state regulations and Office of Management and Budget (OMB) requirements. Weatherization staff take program-specific training. Professional development allows the employees of this organization to continuously upgrade skills and gain new knowledge.					
The staff in the organization need to complete trainings and continuing education in order to provide a quality service to the community and maintain a high level of expertise in their program. Such training may include respiratory training for Weatherization workers, client confidentiality, civil rights, active shooter training, safe driver for all staff, work safety practices for all staff, or required documentation for job specific programs. (agency)	13 staff members (100%) will attend required and appropriate professional development	5.1 agency	The number of human capital resources available to Community Action that increase agency capacity to achieve family and community outcomes, as measured by number of staff attending trainings	Training logs	13
Staff of the organization will attend trainings and professional development in order to maintain a high level of expertise in their program areas and to offer quality services to the community. Such training may include respiratory fit for Weatherization workers, civil rights, confidentiality for all staff, work safety practices for all staff, or required documentation for job specific programs. (agency)	The staff will complete 400+ hours of required and appropriate professional development	5.1 agency	The number of human capital resources available to Community Action that increase agency capacity to achieve family and community outcomes, as measured by number of hours of staff development	Training logs	976

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<b>Goal 6: LOW INCOME PEOPLE, ESPECIALLY VULNERABLE POPULATIONS, ACHIEVE THEIR POTENTIAL BY STRENGTHENING FAMILY AND OTHER SUPPORTIVE ENVIRONMENTS.</b>					
<b>Key Needs Assessment Findings:</b> Roughly 25% of the people in central Montana are under the age of 18 and another 21% are over the age of 65. The poverty rate for children under the age of 18 is 25.5% and for seniors over the age of 55 is 8.5%, however the poverty rate of seniors in Wheatland County is 15.8%. In 2016, District 6 HRDC 6 gave out 13 emergency bags of food to assist during evenings and weekends when the food banks were closed. 192 individuals (of households headed by a person over the age of 55 or a person with a disability) were assisted with emergency or non-emergency assistance for utilities or fuel and sixty-five received a new water heater or furnace. Twenty-three received weatherization. Twelve individuals received assistance with emergency rent. Forty-six individuals received emergency assistance for rent, utilities, transportation associated with these appointments. Two hundred eighty five infants and children up to the age of five received nutrition benefits and seventeen children between the ages of 3 - 5 gained school readiness skills through supported quality preschool scholarships. Overall, in 2016, 3104 referrals for services were made to other programs and agencies.					
The organization provides referrals to the local community cupboards and food banks. During hours these are closed, the organization provides emergency bags of food and this assistance helps all members of a household.	13 emergency bags of food will be given out to vulnerable populations	6.2.A	The number of low-income people served by Community Action who sought emergency assistance and the number of those individuals for whom food assistance was provided	referral logs	13 bags
The organization sponsors and case manages a program which helps people with unforeseen emergencies who are not able to receive services in other programs. These might be people who are recently unemployed or injured and are waiting to begin other services or cannot get the type of emergency services they need. Families can apply for emergency assistance for fuel or utility payments from Clearinghouse Connections, a privately funded emergency program. (Clearinghouse)	5 / 15 or 33% of individuals who seek assistance for a fuel or utility payment will meet the criteria of unforeseen emergency and receive the payment	6.2.B	The number of low-income people served by Community Action who sought emergency assistance and the number of those individuals for whom emergency fuel or utility payments assistance was provided	CDS BR, BU	2/5 40%

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Initiatives	Projected Outcome	NPI	NPI Description	Measurement	Actual Outcome
<i>Identify the activity and briefly describe how it will be accomplished. Be sure to provide the # of clients served or the units offered.</i>	<i># and % of clients/units to achieve each outcome.</i>	<i>National Performance Indicator</i>	<i>National Performance Indicator</i>	<i>Identify how we are measuring success.</i>	<i>Describe the actual outcome achieved.</i>
Individuals and families come to District HRDC 6 for emergency assistance for fuel or utility payments. The organization processes applications and determines eligibility for such assistance funded by Energy Share. Case managers work with applicants to understand the eligibility requirements. (ES)	50 / 100 individuals (50%) will be approved for emergency utility payments through Energy Share	6.2.B	The number of low-income people served by Community Action who sought emergency assistance and the number of those individuals for whom emergency fuel or utility payments assistance was provided	CDS LE, L1, LI and filter (NG)	192/226 66%
To remove a barrier to employment, the organization determines eligibility for people who are able to work and request non-emergency water bill assistance.	31/39 or 80% of working-age household members will receive non-emergency water bill assistance, thus having this barrier to employment reduced.	6.2.B	Obtained non-emergency water bill assistance	CDS 01,02,03,04,05,06, and filter	30/39% 80%
To remove a barrier to employment, the organization determines eligibility for people who are not able to work, especially seniors, people with disabilities and caregivers who request non-emergency water bill assistance and request non-emergency water bill assistance.	109/122 or 90% will obtain non-emergency water bill assistance, thus having this barrier to stability reduced.	6.2.B	Obtained non-emergency water bill assistance	CDS 01,02,03,04,05,06, and filter	109/122 90%
Individuals and families come to District HRDC 6 for emergency assistance for rent or mortgage payments. Staff for the organization can take applications, make referrals, provide case management and determine eligibility for participants to receive emergency housing assistance from Clearinghouse Connections which is privately funded. The request must be an unforeseen emergency. (Clearinghouse)	10/20 individuals (50%) will meet the eligibility requirement for an unforeseen emergency for housing	6.2.C	The number of low-income people served by Community Action who sought emergency assistance and the number of those individuals for whom emergency rent or mortgage assistance was provided	CDS BR, BS	46/92 50%

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The organization administers the HUD Emergency Solutions Grant program in order to process applications, determine eligibility and case manage for participants needing emergency rental assistance. The program has very strict eligibility requirements and limited funding. (ESG)	12/33 individuals ( 36%) will benefit from emergency rental assistance from the Emergency Solutions Grant program	6.2.C	The number of low-income people served by Community Action who sought emergency assistance and the number of those individuals for whom emergency rental assistance was provided	CDS G1, GE, GH	58/138 42%
The organization can assist families with a car repair in order to become more stable and independent. If the request is the result of an unforeseen emergency, funds may be paid to the vendor from Clearinghouse Connections. (Clearinghouse)	1 / 3 individuals ( 33%) may meet the required criteria for emergency car repairs, benefiting 1 - 3 people	6.2.D	The number of low-income people served by Community Action who sought emergency assistance and the number of those individuals for whom emergency car or home repair assistance was provided	CDS BR B6 - car repair	
The organization provides emergency assistance through the continuing revolving fund to replace condemned water heaters and repair or replace hazardous furnaces. (CRF)	40/44 individuals (all members of the household) (91%) may qualify for an emergency home repair through CRF	6.2.D	The number of low-income people served by Community Action who sought emergency assistance and the number of those individuals for whom emergency car or home repair assistance was provided	CDS L2	46/50 92%
The organization sponsors and case manages a program which helps people with unforeseen emergencies who are not able to receive services in other programs. These might be people who are recently unemployed or injured and are waiting to begin other services or who cannot get the type of emergency services they need. People can come to the organization and apply for assistance for emergency medical, dental, prescription or vision care. (Clearinghouse)	5 / 6 individuals (83%) may meet the criteria for emergency medical assistance from Clearinghouse Connections	6.2.F	The number of low-income people served by Community Action who sought emergency assistance and the number of those individuals for whom emergency medical care was provided	CDS BR, B5, BV, BX	2/3 66%

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Individuals or families may come to the organization seeking emergency transportation assistance (gas vouchers, shuttle vouchers). Clearinghouse Connections is funded privately and is administered by the organization to assist people with unforeseen emergencies who do not have other resources to help with these needs. Clearinghouse Connections will help families with emergency transportation needs. (Clearinghouse)	1 / 2 individuals (50%) may meet the criteria for emergency transportation assistance from Clearinghouse Connections	6.2.I	The number of low-income people served by Community Action who sought emergency assistance and the number of those individuals for whom emergency transportation was provided	CDS BR, B6	0.00%
The organization provides nutritional assistance to infants and children up to the age of 5 through the WIC Nutrition program in Fergus, Golden Valley, Judith Basin, Petroleum and Wheatland counties. All eligible participants are provided this benefit. As a result of adequate nutrition, 280 infants and children will have improved health and physical development. (WIC)	280/280 (100%) of the infants and children in WIC will have better health and physical development from improved nutrition	6.3. Infant and Child. B	The number and percentage of infant and child health and physical development which is improved as a result of adequate nutrition	CDS MV and filter	285/325 87%
The most vulnerable population, including seniors, people with disabilities and caregivers (including children of these households) come to District 6 HRDC for rent, utilities, transportation needs. Clearinghouse Connections will process applications, determine eligibility, refer, and case manage in order to help people who cannot work get prescriptions, medical, utility bills which is needed and is not available through other sources. (Clearinghouse)	2 / 2 or 100% of people in the most vulnerable populations who apply for medical assistance from Clearinghouse Connections will receive this assistance, thus having this barrier to stability reduced	6.4.D	The number of low-income people who are unable to work, especially seniors, adults with disabilities, and caregivers, for whom barriers to family stability are reduced or eliminated, as measured by obtaining health care services for themselves or a family member	CDS BR, B5, BV, BX, then filter	0.00%

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Seniors, people with disabilities and caregivers can receive assistance with obtaining or maintaining safe and affordable housing through the HUD Emergency Solutions Grant program. The organization processes applications, determines eligibility and case manages for participants who are unable to work (seniors, people with disabilities, and caregivers, including children of these households) and need rental assistance. The program has very strict requirements and most seniors and people with disabilities in the central Montana area are in a stable housing situation (for example, Section 8). (ESG)	5/8 (63%) of individuals will meet the requirements for the ESG program and receive housing assistance, thus having this barrier to stability removed	6.4.E	The number of low-income people who are unable to work, especially seniors, adults with disabilities, and caregivers, for whom barriers to family stability are reduced or eliminated, as measured by obtaining or maintaining safe and affordable housing	CDS G1, GE, GH and filter for age	93/222 42%
Seniors, people with disabilities and caregivers can receive assistance with obtaining or maintaining safe and affordable housing through the Section 8 voucher program. The organization processes applications, determines eligibility and case manages for participants who are unable to work (seniors, people with disabilities, and caregivers including children of these households) needing rental assistance. (S8)	93/100 (93%) of the individuals and families on the Section 8 waitlist or in Section 8 housing will obtain or maintain safe and affordable housing, thus having this barrier to stability removed	6.4.E	The number of low-income people who are unable to work, especially seniors, adults with disabilities, and caregivers, for whom barriers to family stability are reduced or eliminated, as measured by obtaining or maintaining safe and affordable housing	HAPPY Internal Spreadsheet	93/100 93 %
Seniors, people with disabilities, and caregivers including children of these households can receive assistance with non-emergency LIEAP energy assistance. The organization processes applications and determines eligibility for people who are not able to work, especially seniors, people with disabilities, and caregivers who request non-emergency LIEAP energy assistance. (LIEAP)	700/750 or 94% of individuals will obtain non-emergency LIEAP energy assistance, thus having this barrier to stability reduced	6.4.G	The number of low-income people who are unable to work, especially seniors, adults with disabilities, and caregivers, for whom barriers to family stability are reduced or eliminated, as measured by obtaining non-emergency LIEAP energy assistance	CDS LR, LV, LA and filter for age, disability	567/680 83%



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Seniors, people with disabilities, and caregivers including children of these households can receive assistance with non-emergency weatherization measures on the house. The organization provides weatherization to the home for people who are not able to work and who qualify for LIEAP energy assistance. The state will probably contract with this organization to weatherize 27 homes. Of the approved LIEAP applications, 25 homes will be weatherized and of the 27 homes, 17 will house people who are over age 55, disabled, under age 18 or caregivers. (Wx)	31/41 individuals (90%) who receive LIEAP and qualify for weatherization during the contract year will receive these weatherization measures, resulting in this barrier to stability being reduced	6.4.H	The number of low-income people who are unable to work, especially seniors, adults with disabilities, and caregivers, for whom barriers to family stability are reduced or eliminated, as measured by obtaining non-emergency Weatherization assistance	CDS and filter for age, disability IW	51/51 100%
To remove a barrier to employment, the organization determines eligibility for people who are able to work and request emergency water bill assistance.	<b>7/7 or 100% of working-age household members will receive emergency water bill assistance, thus removing this barrier to employment.</b>	6.4. I	Obtained emergency water bill assistance	CDS 01,02,03,04,05,06, and filter	7/7 100%
To remove a barrier to stability, the organization determines eligibility for people who are not able to work, especially seniors, people with disabilities and caregivers who request emergency water bill assistance.	<b>10/10 or 100% of individuals will obtain emergency water bill assistance, thus having this barrier to stability reduced.</b>	6.4.1	Obtained emergency water bill assistance	CDS 01,02,03,04,05,06, and filter	10/10 100%

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The organization processes applications and determines eligibility for people who are not able to work, specifically people over age 55, people with disabilities, and caregivers including children of these households who request non-emergency energy assistance from the Fergus Electric Universal System Benefit grant program. The USB provides a \$350.00 grant to these households. Applications are only sent to those who may qualify. (USB)	90/90 or 100% of the individuals will receive this energy assistance, thus having this barrier to stability reduced	6.4.I	The number of low-income people who are unable to work, especially seniors, adults with disabilities, and caregivers, for whom barriers to family stability are reduced or eliminated, as measured by obtaining other non-emergency energy assistance	CDS L4	89/90 99%
In order to better serve the population of the service area, the organization logs referrals on a monthly basis. Services are referred both in-house and to other agencies. The organization will make referrals for services to programs in the organization and to other agencies in the six county area.	2,000 referrals will be made by HRDC 6 staff for services both within and outside of this organization	6.5.E agency	The number of services provided to low-income individuals and/or families, as measured by information and referral calls	CDS	3,104 Referrals